

## **FACILITIES & TECHNOLOGY COMMITTEE**

### **Litchfield Board of Education**

**Wednesday, August 11, 2014, Central Office Conference Room, 6:30 p.m.**

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A meeting of the Litchfield Board of Education Facilities & Technology Committee was held on Monday, August 11, 2104 at 6:32 p.m. in the Central Office Conference Room.

Present: Mr. Bongiorno (chair), Mr. Shuhi and Mr. Waugh

Also Present: Mr. Poole, Mr. Falcetti, Mr. Healy, Mr. Tofuri and Mr. Simone

**Approval of Minutes** – of regular meeting – June 9, 2014 and Special Joint Meeting of July 30, 2014.

MOTION made by Mr. Waugh and seconded by Mr. Shuhi: to approve the minutes of the regular meeting of June 9, 2014 as written.

MOTION carried. All votes were in the affirmative. There were no abstentions.

MOTION made by Mr. Shuhi and seconded by Mr. Bongiorno: to approve the minutes of the special joint meeting of July 30, 2014 as written.

MOTION carried. All votes were in the affirmative. Mr. Waugh abstained.

**Communications** – none

### **Public Participation**

- Ms. Wilson – spoke about a special meeting concerning the phone system that was denied by the First Selectman.

**Old Business** – BYOD policy needs review.

### **New Business**

- a. Technology
  - i. Update on IBoss Solution – tabled
  - ii. Update on computers for grades 6-12 – tabled
  - iii. Phone System update – discussed history of bids, Special Meeting went down to three bids, no hosted program, discussed financial implications of bids as well as services offered, Hilltop was chosen as they offered good services, a new spreadsheet was requested by Mr. Healy, adequate funds are available, hub for Center School phones will be located at L.H.S.
- b. Facilities
  - i. Summer projects update – carpets cleaned in all schools, L.H.S. floors pre-

- sented problems, L.I.S. near completion, painting will be done where necessary.
- ii. Baseball field update – sod laid, clay coming, water lines are operating.
  - i. (continuation) Kitchens – examined and worked on, fire extinguishers certified, doors for Science wings replaced, 100 wing windows will be replaced, loading dock bid out
  - vi. LHS Gym Floor – basketball court will be done next July.
  - v. Intermediate School – building conditions – mostly done, roof coping bid out.
  - iv. Center School floor replacement update – two floors to be replaced (the last 2) and bids are out, 3<sup>rd</sup> floor room carpets need replacement (try to restore wood floor).
  - iii. Sidewalks at High School and Center School – Center School concrete walks could be done in sections, OCR projects will be done, town will pay for L.H.S. ramp.
- a. Technology – continued
- iv. Phone Bill review and discussion – will look at options available for the new phone system.
  - v. Review Technology purchases for last 3 years – should check the inventory of equipment.
  - vi. Tech review for 2014-2015 school year – not discussed
  - vii. District Security Cameras discussion – don't have a bid, discussed digital and analog cameras.

**Future Agenda Items** – none.

MOTION made by Mr. Shuhi and seconded by Mr. Waugh: to adjourn the meeting at 8:18 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully Submitted  
Donald R. Falcetti  
Board of Education